

**IOWA LUTHERAN HOSPITAL TRACK-DES MOINES
UNITYPOINT HEALTH-CENTRAL IOWA FAMILY MEDICINE RESIDENCY**

Policy: Program Evaluation Committee

Purpose: The Program Evaluation Committee is a standing committee of the residency program appointed by the Program Director and comprised of the following members:

- Program Director
- Associate Program Director
- All other family medicine faculty
- Chief resident

Nonvoting members will include the following:

- Designated Institutional Official
- Program Coordinator

The Program Evaluation Committee will meet at least five times a year on an every other month basis.

The Committee has the following functions and responsibilities:

- Plan, develop, implement and evaluate systematically the educational activities of the program
- Review and make recommendations for revision of competency-based curriculum goals and objectives
- Address and areas of noncompliance with ACGME standards
- Review the program annually using measurements of the following:
 - Resident, faculty and alumni evaluations of the program
 - Resident performance
 - Faculty development
 - Graduate performance, including ABFM Board passage rates
 - Program quality
 - Progress on the previous year's action plan
- Create an action plan for the following year
- Review and approve the formal Annual Program Evaluation submitted by the Program Director

