

Policy on Closures and Reductions

- I. In the event of either a decision on the part of the Sponsoring Institution to either close or reduce the complement of any ACGME-accredited program, or closure of the Sponsoring Institution itself, the following procedure must be followed in order to provide GMEC oversight of the implementation of that decision:
 - a. The institutional leadership of the Sponsoring Institution (SI) must inform the DIO, GMEC, and affected residents as soon as possible if the SI decides to close or reduce the complement of any residency program, or when the SI itself decides to close.
 - b. The SI must allow residents already in affected programs to complete their education at the SI, if possible, or at least complete the academic year at the SI. If it's not possible, the institutional and educational leadership of the SI will assist residents in identifying and transferring into another ACGME-accredited residency program in which they can continue their education.
 - c. The GMEC will provide oversight of the process through review of the decision made by the SI, including review of the timeline of either reduction in complement or closure of a program, or closure of the SI, and develop a plan for oversight of the process and assistance to the affected residents. The GMEC will formulate a plan to oversee and assist with any closures and must review and approve any reductions in complement.
 - d. In the event of any resident transfers to another accredited program, the educational leadership and program leadership will ensure the completion of any administrative requirements according to ACGME and CMS policy in order to effect transfers in an efficient and timely manner.
 - e. Until the affected resident(s) are transferred or the closure actually occurs, affected residents will continue to receive salary and usual benefits, including access to counseling and emotional support.

- II. The DIO will communicate decisions regarding reduction in complement and any closures with the IRC and respective Review Committees of the ACGME and coordinate any closures with the ACGME.