

**CENTRAL IOWA HEALTH SYSTEM  
GRADUATE MEDICAL EDUCATION COMMITTEE**

**POLICY ON OVERSIGHT OF PROGRAM CHANGES**

**I. Purpose**

This policy establishes guidelines governing the responsibilities of the Central Iowa Health System (CIHS) Graduate Medical Education Committee (GMEC) concerning residency program changes and reports to the Accreditation Council for Graduate Medical Education (ACGME)

**II. Responsibility**

The GMEC is an administrative committee of CIHS and is charged with the responsibility of reviewing and approving residency education changes and reports to the ACGME for all CIHS sponsored programs.

**III. Procedures**

Per the ACGME Institutional Requirements Effective: July 1, 2021, Section I.B.4, the GMEC is charged with oversight of program changes and must review the following residency program changes and reports prior to submission to the ACGME by the program directors. Once approved by the GMEC the Director of Medical Education who is the designated institutional official of CIHS, must review and cosign all correspondence submitted to the ACGME and its Residency Review Committees.

- A. All applications for ACGME accreditation of new programs.
- B. Requests for permanent changes in resident complement.
- C. Major changes in program structure or duration of education, including any change in the designation of a program's primary clinical site.
- D. Additions and deletions of each of its ACGME-accredited programs' participating sites.
- E. Appointments of new program directors.
- F. Progress reports requested by a Review Committee.
- G. Requests for exceptions to clinical and educational work hour requirements.
- H. Voluntary withdrawal of ACGME program accreditation or recognition.
- I. Requests for appeal of an adverse action by a Review Committee.
- J. Appeals presentations to an ACGME Appeals Panel.